



**Beech Hill School
Cleaner (Scale 1c, point 3)
Person Specification**

	Essential	Desirable	How identified
1. Knowledge and skills (including any relevant or required qualifications)	Knowledge of Health & Safety and hygiene procedures and precautions. Good organisational skills. Ability to follow instructions. Ability to communicate effectively with colleagues.	Knowledge of school organisation First Aid qualification Willingness to gain awareness of COSHH regulations, applying knowledge gained as appropriate	Application Form Interview
2. Personal Development and Additional Learning	Shows commitment to own self development Willing to participate in further training and development activities.		Application Form Interview References
3. Experience	Experience of cleaning Experience of managing own time effectively.	Experience of working in a school environment	Application Form Selection Process
4. Initiative	Able to work on own initiative. Open-minded and flexible.		Selection Process References
5. Circumstances	Understands the importance of confidentiality and work in a discreet manner where appropriate. Willingness to work various shifts patterns and work overtime as required.	Positive attitude to working with children and adults (eg parents, carers)	Application form Interview